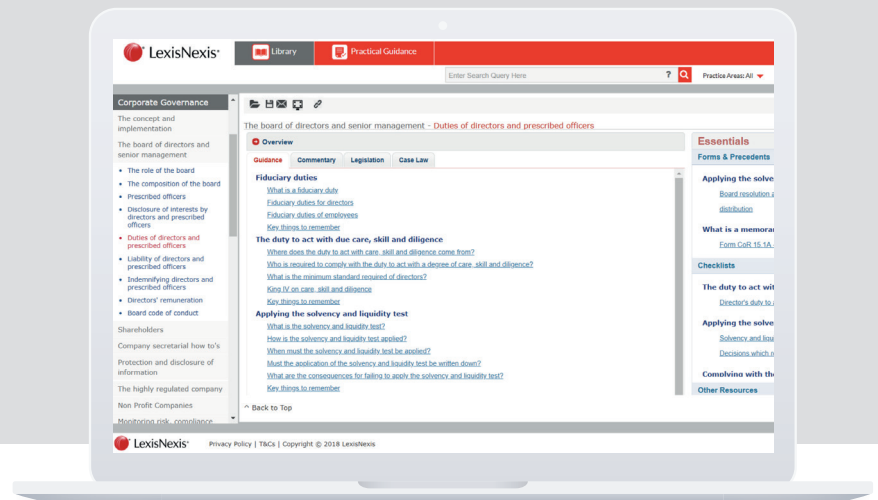


Corporate Governance



A practical legal 'how to' guide

Want to ensure good corporate governance and accountability across all areas of your organisation? Need to know how to streamline your operational processes to achieve greater transparency and increased productivity? Interested in the latest legislation around accountability concerns such as whistle-blowing?

Practical Guidance Corporate Governance has been designed to help legal advisers, company secretaries, risk managers and directors comply with their statutory obligations as regards to governance as well as ensure corporate decisions are in line with best practice.

Implementing practical organisational control

Practical Guidance Corporate Governance offers user-friendly advice over a wide range of topics, including an exploration of corporate governance in South Africa, how to comply with statutory obligations, the rights and roles of a board of directors, the functions and duties of a company secretary, the protection and disclosure of information, monitoring risk and compliance, conducting due diligence, and financial reporting standards and disclosures.

As a practice area, *Practical Guidance Corporate Governance* is regularly updated by expert authors, helping new professionals obtain a working knowledge of all key requirements while ensuring that experienced professionals remain up to date with need-to-know information around legislative changes. Time-saving templates and detailed checklists are also provided, assisting users in meeting their responsibilities with greater efficiency and accuracy.

Stay compliant

Practical Guidance Corporate Governance is a comprehensive online toolkit for anyone working in the South African corporate environment. Acting as a quick reference guide, a precedent bank and a trusted resource tool, this easy-to-navigate online resource gives you detailed, up-to-date information across 43 corporate governance topics and offers over 135 forms, precedents, checklists and other resources for practical implementation. The result? Speedy access to accurate and relevant information, expert opinion, and practical resources in a user-friendly format on a single platform.

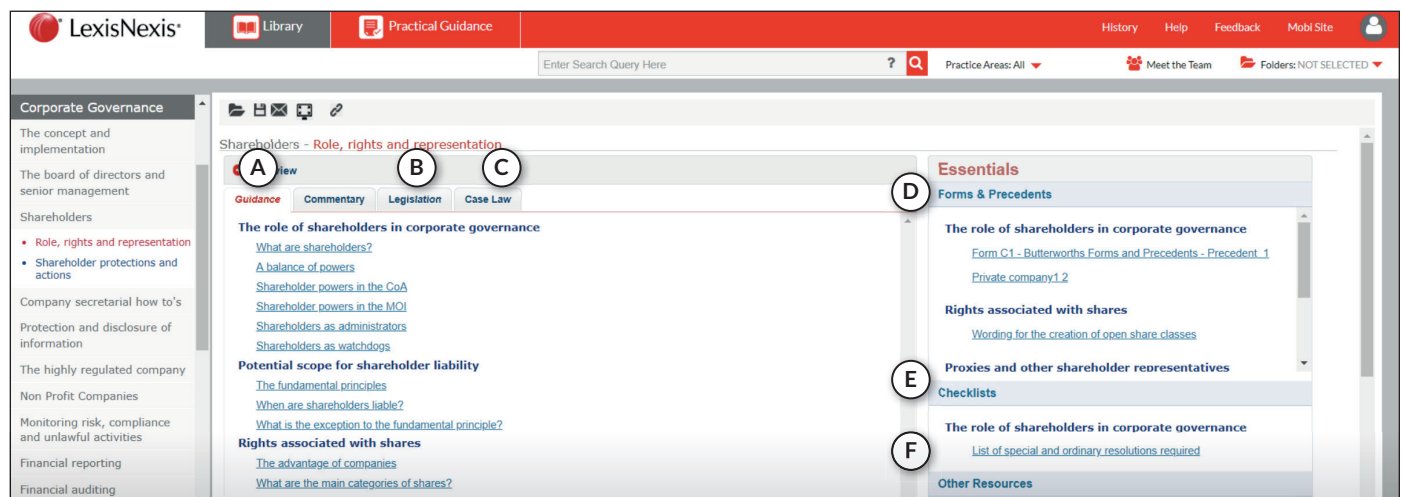
Who should use this guide?

- Legal practitioners including candidate attorneys, junior attorneys, senior attorneys, and advocates
- Company and chartered secretaries

For the latest practical legal guidance, visit our website for a free demo or more information.
lexisnexis.co.za/pg/corp-gov

Resources include:

- 43 topic overviews
- Over 120 guidance notes, including practical process aids
- Up-to-date judgments for reference
- Over 135 customisable forms, precedents, checklists and other resources to ensure not a single step is missed, including:
 - Board resolution to create and empower a board committee
 - Checklist on personal liability of directors
 - Memorandum of incorporation
 - Notice of requisition of shareholders meeting
 - Notice of general meeting
 - Minutes of a shareholders meeting
 - Written board resolution
 - Notice of written resolutions
 - Board resolution to appoint the company secretary
 - Table of company secretarial duties
 - Template for a Code of Ethics



A Guidance Notes

Over 43 topic overviews and over 120 guidance notes. The topic overviews group content and information together according to relevant legislative requirements. Each guidance note provides step-by-step guidance on all necessary legislative requirements, processes and procedure in the governing of an organisation.

B Legislation

Business provides access to the most relevant and up-to-date legislation, including:

- Companies Act 71 of 2008
- Close Corporations Act 69 of 1984
- Promotion of Access to Information Act 2 of 2000
- Protection of Personal Information Act 4 of 2013
- King IV Code on Corporate Governance.

C Case Law

The Case Law tab provides access to precedent setting and up-to-date judgments. This case law is also discussed and unpacked within the relevant guidance note.

D Forms and Precedents

Over 109 forms and precedents. Provides access to customisable precedents across all topics including prescribed CIPC forms, template letters, board resolutions, notices, minutes, agreements, sample clauses, affidavits, and company policies.

E Checklists

Over 22 checklists. Checklists provide step-by-step information to ensure compliance with relevant process and procedure as enacted and stipulated by law.

F Other Resources

Over 91 other resources. Contains guides and practical aids that provide essential information to assist in complying with relevant legislation. Comparison tables accompany detailed legislative requirements and case summaries are provided for pertinent case law.

For the latest practical legal guidance, visit our website for a free demo or more information.

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